

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF SEPTEMBER 2 – 6, 2013

MONDAY, SEPTEMBER 2,

(No Meetings)

LABOR DAY

TUESDAY, SEPTEMBER 3, 2013

(No Meetings)

WEDNESDAY, SEPTEMBER 4, 2013

*5:30 pm	Public Safety Committee – <i>NOTE LOCATION</i>	Brown County Sheriff's Office 2684 Development Drive
*6:00 pm	Board of Supervisors – Five Year Strategic Planning Listening Session	Legislative Room 203 100 N Jefferson Street
*6:30 pm	Planning Commission Board of Directors	GB Metro Transportation Center 901 University Avenue

THURSDAY, SEPTEMBER 5, 2013

*5:30 pm	Education & Recreation Committee – <i>NOTE LOCATION</i>	Barkhausen Wildlife Preserve 2024 Lakeview Drive
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FRIDAY, SEPTEMBER 6, 2013

(No Meetings)

BOARD OF SUPERVISORS

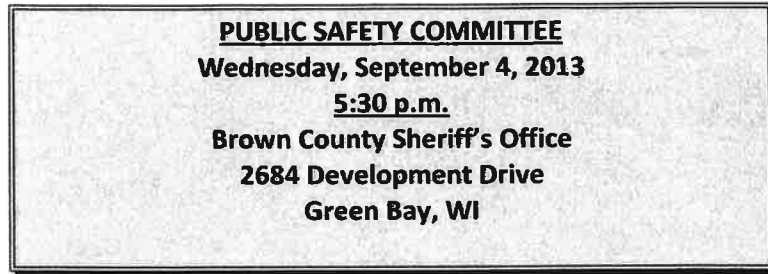
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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Tim Carpenter, Vice Chair
Bill Clancy, Andy Nicholson, Guy Zima



****NOTE LOCATION****

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of August 7, 2013.

Comments from the Public.

Communications

1. Communication from Supervisor Nicholson re: Review a possible contract between Brown County Sheriff's Department and Brown County Housing Authority/ICS to assist with Home Inspections with possible action. *Motion at August meeting: To hold for one (1) month, have both ICS Director and Sheriff present to revisit discussions.*
2. Communication from Supervisor Erickson re: Have the Drug Task Force give its Annual Report to the County Board at the September, 2013 General Meeting. *Referred from August County Board.*

Medical Examiner

3. Medical Examiner Activity Spreadsheet through August, 2013.

Sheriff

4. Budget Status Financial Report for July, 2013.
5. Budget Adjustment Request (13-78) Category 2: Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of outlay funds to another major budget classification.
6. Sheriff's Report.

Public Safety Communications

7. Budget Status Financial Report for June and July, 2013.
8. Director's Report.

District Attorney

9. VAWA Grant.
10. Resolution re: Reclassification of Position Clerk/Typist II, Clerk II, Clerk II/Data Control.
11. Budget Adjustment (13-77) Category 5: Increase in expenses with offsetting increase in revenue.
12. Update regarding the contract attorney and contract legal assistant position previously approved by the Board (standing item).

Circuit Courts, Commissioners - No agenda items.

Clerk of Courts – No agenda items.

13. Audit of bills.
14. Such other matters as authorized by law.
15. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the Brown County Five Year Strategic Planning Listening Session of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, September 4, 2013 at 6:00 p.m.** in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

BROWN COUNTY FIVE YEAR STRATEGIC PLANNING LISTENING SESSION **6:00 p.m.**

The following matters will be considered:

1. **Discussion and exchange of ideas in the creation and development of a five year strategic plan for Brown County.**
2. **Adjournment to next scheduled Brown County Five Year Strategic Planning Session Thursday, September 12, 2013 at Wrightstown High School.**

Submitted by:

A handwritten signature in black ink, which appears to read "Patrick Moynihan, Jr.", is written over a horizontal line.

Patrick W. Moynihan, Jr.
Board Chairman

Although not a regularly scheduled meeting of the Brown County Board of Supervisors, a quorum may be present.

AGENDA
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, September 4, 2013
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	_____	John Klasen	_____
James Botz	_____	Michael Malcheski	_____
Paul Brewer	_____	Ken Pabich	_____
William Clancy	_____	Scott Puyleart	_____
Norbert Dantine, Jr.	_____	Dan Robinson	_____
Ron DeGrand	_____	Ray Tauscher	_____
Bernie Erickson	_____	Mark Tumpach	_____
Steve Gander	_____	Steve VandenAvond	_____
Adam Gauthier	_____	Tim VandeWettering	_____
Steve Grenier	_____	Jason Ward	_____
Phil Hilgenberg	_____	Dave Wiese	_____
Dotty Juengst	_____	Reed Woodward	_____

1. Approval of the minutes of the August 7, 2013, regular meeting of the Brown County Planning Commission Board of Directors.
2. Transportation Improvement Program (TIP) overview.
3. **Public Hearing:** Public hearing on the *Draft 2014-2018 Transportation Improvement Program for the Green Bay Urbanized Area* and public hearing on the *Green Bay Metro 2014 Program of Projects*. These public hearings will be held concurrently.
4. **Public Hearing:** Public hearing on *Major Amendment #3 to the 2013-2017 Transportation Improvement Program for the Green Bay Urbanized Area*.
5. Discussion and action on *Major Amendment #3 to the 2013-2017 Transportation Improvement Program for the Green Bay Urbanized Area*.
6. Notification of *Administrative Modification to the 2012-2016 Transportation Improvement Program for the Green Bay Urbanized Area* and *Administrative Modification to the 2013-2017 Transportation Improvement Program for the Green Bay Urbanized Area*.
7. Discussion and action concerning the Recipient Coordination and Management Plan for the Green Bay Urbanized Area's Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program.
8. Presentation of the Brown County Research and Business Park Feasibility Study.
9. Presentation of the Brown County business park interactive website.

10. Director's report.
11. Brown County Planning Commission staff updates on work activities during the month of August 2013.
12. Discussion and action regarding a resolution recommending an amendment to the 2013-2017 Brown County Farmland Preservation Plan Map.
13. Other matters.
14. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 BY THE DAY BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

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EDUCATION & RECREATION COMMITTEE

John Vander Leest, Chair
John Van Dyck, Vice-Chair
Corrie Campbell, Erik Hoyer, Thomas Katers

EDUCATION & RECREATION COMMITTEE

Thursday, September 5, 2013

5:30 p.m.

**Barkhausen Waterfowl Preserve
2024 Lakeview Drive
Suamico, WI**

****TOUR OF BARKHAUSEN IMMEDIATELY FOLLOWING MEETING****

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA.

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of August 15, 2013.

Comments from the Public

1. Review minutes of:
 - a. Library Board (July 18, 2013).

Communications

2. Communication from Supervisor Vander Leest re: Create an ordinance requiring the Golf Course to create a Golf Course Maintenance Fund and a policy that splits excess revenue between 75% to the Golf Course Maintenance Fund and 25% to the General Fund. *Motion at July meeting: To review in September.*
3. Communication from Supervisors Van Dyck and Lund re: Consider the implementation of a Facility Maintenance Fee or Tax on event tickets for the Brown County Arena, Resch Centre and Shopko Hall to support ongoing maintenance requirements of these facilities. *Referred from August County Board.*

Resolution

4. Resolution re: Reclassification of Positions Clerk/Typist II, Clerk II, Clerk II/Data Control.

Library

5. Approval of Resolution Opposing AB288.
6. Library Report.
7. Director's Report.

Golf Course

8. Budget Status Financial Report for July, 2013.
9. Superintendent's Report.

Museum

10. Budget Status Financial Report for July, 2013
11. Attendance and Admissions - July, 2013.
12. Attendance – 5 Year Span.
13. Sales Report.
14. Director's Report.

Park Management & New Zoo

15. Parks Budget Status Financial Report for July, 2013.
16. Parks Division - Assistant Director Report.
17. Zoo Operations Reports for August, 2013.
 - a.
 - i. Admissions, Revenue, Attendance Report.
 - ii. Gift Shop, Mayan Zoo Pass Revenue Report.
 - b. NEW Zoo Education & Volunteer Programs Reports for July, 2013.
 - c. Curator Report.
 - d. Zoo Director Report.
 - i. FOX 11 programs weekly;
 - ii. Zoo Society meeting held on 08-19-13;
 - iii. New Animal Hospital conceptual work and sit prep ongoing;
 - iv. 2014 Zoo & Park Management Budget work;
 - v. Feast with the Beasts held on 08-05-13;
 - vi. WPS Foundation breakfast and check presentation held on 08-27-13;
 - vii. Black top repairs and replacement prep work completed for September install/work;
 - viii. Children's Zoo fencing prep work completed for September install;
 - ix. Brown County NEW Zoo monetary receipts, disbursement and deposit audit completed by Brown County Internal Auditor.

Resch Centre/Arena/Shopko Hall - No agenda items

Other

18. Audit of bills.
19. Such other matters as authorized by law.
20. Adjourn.

John Vander Leest, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

SEPTEMBER 2013



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Labor Day <i>County Board Office Closed</i>	3	4 Public Safety 5:30 pm Listening Session 6:00 pm	5 Ed & Rec 5:30 pm	6	7
8	9 Executive Cmte 5:30 pm	10	11	12 Listening Session 6:00	13	14
15	16	17 Vets Recognition Subcommittee 5:00 pm	18 Board of Supervisors 7:00 pm	19	20	21
22	23 Land Con 6:00 pm PD&T 6:15 pm	24	25 Human Svc 6:00 pm	26 Admin 5:00 pm	27	28
29	30 Special Board of Sup Grievance Hearing					



OCTOBER 2013

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Public Safety 5:30 p.m. <i>Budget & Regular</i>	3 Ed & Rec Cmte 5:30pm	4	5
6	7 Executive Cmte 5:30 pm	8	9	10	11	12
13	14	15 Vets Recognition Subcommittee 5:00 pm	16 Board of Supervisors 7:00 pm	17	18	19
20	21 Land Con 6 pm Plan Dev & Trans 6:30 pm	22 Human Svc 5:30 pm	23	24 Admin 5:00 pm	25	26
27 	28	29 Crim. Justice Coord. Board 3:30 pm	30 Special Board of Sup Grievance Hearing	31 		

BROWN COUNTY COMMITTEE MINUTES

- Aging and Disability Resource Center – Nominating and Human Resources (August 22, 2013)
- Aging and Disability Resource Center – Board Meeting (August 22, 2013)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN
COUNTY NOMINATING & HUMAN RESOURCES MEETING**

August 22, 2013

There was the lack of a quorum for this meeting.

PRESENT: Tom Diedrick, Beth Relich

EXCUSED:

ABSENT: Keith Pamperin, Lisa Van Donsel, Joan Swigert

ALSO PRESENT: Devon Christianson, Arlene Westphal

At 7:45 a.m. Chairperson Diedrick noted the lack of a quorum. The decision was made to proceed with a discussion session.

ADOPTION OF AGENDA: The agenda for August 22, 2013 was reviewed.

APPROVAL OF THE MINUTES OF FEBRUARY 18, 2013: The Minutes of the meeting of February 18, 2013 were reviewed.

PURSUANT TO 19.85 (1) OF WISCONSIN STATUTES - a closed session will be held: 19.85 (1) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

RETURN TO OPEN SESSION: 8:26 a.m.

ADJOURN: The discussion session adjourned at 8:27 a.m.

Respectfully submitted,

Arlene Westphal, Secretary

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD MEETING

August 22, 2013

PRESENT: Keith Pamperin, Barbara Robinson, Lisa Van Donsel, Melanie Maczka, Bill Clancy, Joan Swigert, Beth Relich, Marvin Rucker, Tom Diedrick

EXCUSED: Pat Hickey, Steve Daniels, Donajane Brasch, Larry Epstein

ALSO PRESENT: Devon Christianson, Christel Giesen, Debra Bowers, Arlene Westphal, Laurie Ropson, Barb Michaels, Denise Misovec

The meeting was called to order by Chairperson Diedrick at 8:38 a.m.

PLEDGE OF ALLEGIANCE.

INTRODUCTIONS: None

ADOPTION OF AGENDA: Mr. Clancy/Ms. Swigert moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 11, 2013: Ms. Van Donsel noted that on page 6 under "Announcements" her name was spelled incorrectly. Ms. Relich/Mr. Pamperin moved to approve the minutes of the regular meeting of July 11, 2013 with the above noted correction. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF FINANCE REPORT: Ms. Bowers reviewed the July 2013 Financial Highlights (enclosure) indicating that salary and meal expenses were under budget for the year.

Ms. Mazcka/Ms. Van Donsel moved to approve and place on file the July 2013 Financial Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS: Board members reviewed the Restricted Donation Report. The total additions for the month of July were \$50 for Homebound Meals.

Ms. Robinson requested a definition of a "Restricted Donation". Mr. Diedrick explained that a Restricted Donation is one that is designated to be spent on a specific program or in a specific category; and, we honor their request by using those dollars as they requested.

Mr. Pamperin/Ms. Relich moved to approve the \$50 Restricted Donation received in July, 2013. **MOTION CARRIED.**

REVIEW AND APPROVAL OF AUDIT: Ms. Bowers explained that the audit is received in two parts. The first part is the Management Communications which identifies the expectations of management and the prioritization of what the auditors look for during the audit. The audit findings were reviewed:

- *Consideration of Internal Control:* Schenck did not identify any deficiencies in internal control issues.
- *Qualitative Aspects of Accounting Practices:* The ADRC is following generally accepted accounting principles.
- *Accounting Estimates:* The depreciation schedule is an annual entry and they are looking at appropriate allocations across programs.
- *Management's Estimate of Functional Allocation:* Management costs.
- *Difficulties Encountered:* There were no difficulties identified.
- *Corrected and Uncorrected Misstatements:* There were none.
- *Disagreements with Management:* They reported no such disagreements.
- *Other Audit Findings or Issues:* Schenk is consulted as needed.
- *Supplementary Information:* Identifies the auditor's responsibility in determining management's compliance to following generally accepted accounting principles.

The second part of the Audit includes the Financial Statements. Ms. Bowers reviewed:

- *Statement of Financial Position:* Demonstrates our positive financial position at the end of the year which is over \$2,800,000.
- *Statement of Functional Expenses:* Identifies the programmatic and management expenses within our overall budget. Findings indicate a favorable management expense of 15%.
- *The Independent Auditors' Report for Financial Statements:* Overall, the final audit report was positive and without findings.

Ms. Christianson thanked Ms. Bowers for her dedication and service.

Mr. Rucker/Mr. Pamperin moved to approve the 2012 Audit. **MOTION CARRIED.**

DIRECTOR'S REPORT:

- A. COLLABORATION WITH UWGB ON SELF-DIRECTED SUPPORTS:** Ms. Christianson described to the board her involvement in two projects around self-directed supports. Self-directed supports is a philosophy and strategy for delivering services where the consumer is at the center of control. The first project is a National Project to develop standards, curriculum, and certification for Options Counseling Professionals.

Wisconsin is one of eight states in the nation to receive that award and we are privileged to participate in this process.

The second project is a collaboration with the Social Work Program at UWGB. This project involves developing curriculum infused with self-direction support for social work students. Ms. Christianson will be traveling to Boston College in September to work with faculty at Boston College and UWGB. Grant funds will be used to pay travel and a stipend that will be reimbursed to the ADRC for Ms. Christianson's time. Both projects will support the development and training skilled Options Counselors in the area of self-directed supports. Ms. Christianson awaits the return of the MOU of Boston College in the next week and will need the ADRC Board approval prior to the projects start. Board members should anticipate an e-mail with the final document within the next few weeks. Ms. Christianson will be looking for electronic approval prior to the end of September.

- B. BUILDING/REMODELS UPDATES:** Ms. Christianson shared the preliminary architectural drawings included in the board packet. The drawings reflect several different options for increasing office space, utilizing the space at 331 S Adams building and modernizing the congregate meal site. The management team will be meeting with the architect to review function and cost for the renovations. Finalized plans and additional details will be shared with the board as soon as they are available.

Mr. Diedrick mentioned, during a recent county executive meeting regarding our ADRC Budget, an offer was made to utilize space at the Northern Building to reduce cost.

- C. REVIEW OF THE ADRC CONTRACT INFORMATION: REVIEW CHANGES/PROPOSED NEW LANGUAGE:** Ms. Christianson reviewed the proposed information and language changes to the ADRC Contract for 2014 (enclosed). She stated there were no major changes and highlighted the website link at the bottom of the handout so board members can access the full contract as reference.

Mr. Rucker inquired about the "income maintenance consortia" language change. Ms. Christianson cited that Brown County is no longer the "Brown County Income Maintenance Department", it has been restructured into "The Income Maintenance Consortia of Brown, Shawano, Kewaunee, Door, and Oconto" referring to a regional income maintenance unit.

- D. BUDGET MEETING WITH COUNTY EXECUTIVE:** Ms. Christianson reported that the budget meeting with the County Executive was positive. She reviewed handouts #8D, included in the board packet, as she had with the County Executive and his team. The first handout was the *2013-2017 Initiatives: 3-5 Year Long View*. This plan guides the ADRC in five major areas:

- To reach people sooner
- To focus on Quality and Technology
- Leadership Development of Coordinators and Staff
- Help to Sustain the Long Term Care System
- To Focus on Wellness and Health Promotion

Ms. Christianson also shared the Brown County Demographics and Sequestration Impact Report with Executive Streckenbach. She noted that we also shared this report with Tammy Baldwin who held a Listening Session at the ADRC with staff, volunteers, and some consumers. It was very well received and it was nice to be able to show both Tammy Baldwin and the County Executive what Brown County looks like now and how sequestration will impact us through 2021. Ms. Christianson highlighted the importance of volunteers, the data we collect, and how they make our programs work.

Ms. Christianson took a moment to acknowledge Ms. Giesen, Ms. Bowers, and Ms. Ropson, as the Management Team, for all of their hard work and dedication preparing this budget.

Mr. Diedrick stated that this was a very positive and productive session with Executive Streckenbach and he felt that our budget was on the right track. Mr. Diedrick emphasized that County Executive Streckenbach identified the ADRC Board of Directors was an independent decision making body. While the board has the ability to make independent decisions the impact of those decisions interface with the county budget, committees, and board.

Ms. Christianson noted that Executive Streckenbach requested the ADRC draft an MOU that clarifies our roles and responsibilities with Brown County Government. Ms. Christianson noted that the ADRC Board will review and approve prior to its submission.

Mr. Diedrick discussed salary costs and potential wage increases. It was unclear whether the County Executive will introduce the possibility of salary increases in 2014. Executive Streckenbach intends to evaluate the ability for this to happen and will notify department heads.

Mr. Pamperin commented that we have to balance the value/cost of IT, Corporation Council, HR, and Administration against the desire for the ADRC to be a totally independent entity. Board members agreed with the importance to reserve that relationship as we benefit from their expertise and support.

Multiple board members commented on the importance of supporting and advocating for staff to receive raises whenever possible. The increased cost of health insurance

and cost of living without raises are disincentives for staff to stay. The board acknowledged the special dedicated employees who stay with the agency because of their passion for serving them.

Mr. Clancy noted that over the last couple of years we have been balancing the budget on the backs of the county workers.

Ms. Van Donsel felt it is important to let staff know that management and the ADRC Board are behind them and will continue to work to make raises a priority.

Mr. Diedrick announced that Sup. Clancy and Donajane Brash have served their 2 3-year terms and will be leaving our board in 2013. Executive Streckenbach has requested recommendations for new ADRC Board Members. Executive Streckenbach appoints all new ADRC Board Members through the County Board Process. Mr. Diedrick stated we will be taking a proactive approach by submitting recommendations of individuals that would be positive additions to our board.

Ms. Van Donsel noted that we must also avoid replacing Mr. Clancy with a County Board Supervisor who would be coming up for re-election shortly.

Ms. Swigert/Ms. Van Donsel moved to accept the director's report and place on file.

MOTION CARRIED

Mr. Pamperin/Mr. Rucker moved to modify the agenda moving agenda item #9 after agenda #10 to accommodate the schedule of a board member. **MOTION CARRIED.**

THE BOARD WENT INTO CLOSED SESSION AT 9:50 A.M.

NOMINATIONS AND PERSONNEL COMMITTEE REPORT: (1) of Wisconsin Statutes-a closed session will be held: 1985.85 (1) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- A. Approval of Class and Compensation Requests
- B. Director Letter
- C. Title Changes

THE BOARD RETURNED TO OPEN MEETING AT 10:20 A.M.

STAFF REPORT: BARB MICHAELS, FALLS PREVENTION COORDINATOR: Ms. Michaels reviewed the report (enclosed) on ADRC Falls & Prevention Programs, outlining the current evidence based prevention programs being offered:

- Living Well with Chronic Conditions
- Stepping On

- Powerful Tools for Caregivers
- Arthritis Exercise
- Healthy Living with Diabetes

She also presented other non-evidence based programs the ADRC is offering to supplement our evidence-based programs. In order to meet the needs of the individuals unable to commit to the seven week classes. These short term events include offerings such as Tai Chi, educational presentations by community experts, Reflexology, in-home fall risk screens, *Keep Stepping Program* at NWTC, Re-union classes, Fall/Fire Safety Education in partnership with the Green Bay Fire Department, and research with the UW Madison School of Pharmacy. Ms. Michaels also highlighted the Strengths, Weaknesses, Threats and Opportunities of the programs noting that we are reaching close to 700 participants today. Ms. Michael's also solicited feedback from those present about any programs currently being offered. Mr. Pamperin noted that both he and his wife participated in the *Stepping On Program* and were not only impressed with everything they were able to take from the class, but they also met some great people.

Mr. Diedrick added that, at the meeting he attended with Senator Baldwin, three people commented on the *Stepping On Program* and how it has enriched their lives and increased their independence.

Ms. Michaels drew board members attention to the ADRC Wellness Studio Grand Opening Flyer included in the packet. The grand opening will take place on October 22nd and 23rd and will offer a variety of events for everyone.

Ms. Van Donsel cautioned the ADRC calling Tai Chi, Reiki, and Reflexology alternative medicine when they are considered complimentary to western medicine.

Ms. Robinson noted that brain health is closely connected to physical health and many of our prevention programs could be very supportive of individuals concerned about memory loss. She would like to see the ADRC offer memory screens in conjunction with educational programs on brain fitness and/or Dementia. Many individuals are concerned about their own memory and are attracted to this type of program.

FAMILY CARE UPDATE: Mr. Diedrick reported that the Legislative Fiscal Bureau and the Department of Health Services is working on Family Care and will submit their report to the Joint Finance Committee in December.

LEGISLATIVE UPDATE: Mr. Diedrick distributed a handout about the Reauthorization of the Rehabilitation Act and explained how moving the Independent Living Program from the Department of Education to the Department of Health and Human Services at the Federal level will improve their coordination with other agencies with similar programs. He also provided a sample letter and encouraged board members to write letters to their legislators in support of this.

He asked that board members send out letters to thank Senator Baldwin and to Senator Johnson encouraging their support of Senate Bill 1356.

ANNOUNCEMENT: Ms. Christianson announced that the American Red Cross was the recipient of a 2013 STAR Award for Excellence. They were chosen from a pool of 123 volunteer transportation programs and were recipients of \$5,000 acknowledging the great work they do with their volunteer program.

Mr. Diedrick distributed Options for Independent Living's Agency Folder and briefly reviewed some of the inserts and drew folks attention to the 3-Year Progress Report included. He also invited anyone who was able to stay for a tour of the Options for Independent Living facility.

NEXT MEETING – September 26, 2013.

ADJOURN: Ms. Relich/Ms. Van Donsel moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 11:00 a.m.

Respectfully submitted,

Arlene Westphal, Secretary